Autumn Trimester 2023, Exam Timetable Available

1 message

03 November 2023

UCD REGISTRY
Clárlann UCD

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This email has been circulated to: All Students
CC: Students Advisers

Dear Student,

The final confirmed Autumn Trimester Exam Timetable is now available on the UCD Current Students website. An individualised Exam Timetable will be available shortly on your UCD Connect Account on SISWeb.

Exam Venues

There are five types of venues that will appear on the timetable:

- RDS Shelbourne Hall, Angelsea Road - (In-person) your exam takes place in the RDS, the start time and duration is displayed on your individualised timetable.
- Blackrock Exam Centre - (In-person) your exam takes place in the Blackrock Exam Centre, the start time and duration is displayed on your individualised timetable.
- Online - your exam takes place online. Your exam has been allocated a time slot however, the specific details of the exam will be provided by your Module Coordinator, i.e. start time, exam duration, finish time and any additional time allowed to download/upload/submit the exam.
- Classroom - (may be in-person or online) your exam takes place in a classroom setting. The specific details of the exam will be provided by your Module Coordinator, i.e. location, start time and exam duration.
- Newman A105 - (In-person) students registered with disability / temporary support will sit their exams in the Newman Examination Centre in the Newman building on the Belfield campus. On your individualised exam timetable, the venue will be listed as **A105**, Newman Office / Reception. Students registered for disability / temporary support must attend the Newman Examination Centre to avail of the support as these supports will not be available in any other centre. The RDS and Blackrock exam centres will not have seats allocated to those scheduled to sit in the Newman Exam Centre.

If examinations need to be postponed, for an exceptional reason such as a power outage or

adverse weather conditions, you will receive notification of contingency arrangements to your UCD connect email address.

Assessments not scheduled

There may be some assessments due to take place during the Autumn exam period that are not scheduled. If you have a query relating to a module that does not appear on the Exam Timetable and you have not been informed by your Module Coordinator that it is a take home assessment, classroom held exam or you see an exam clash in your timetable you should contact your School as a matter of urgency.

Disability Support and Temporary Exam Supports

Information on accessing disability and temporary support is available on the Access & Lifelong Learning website.
The temporary exam support application process opens on **Monday, 13 November** and will strictly close on **Wednesday, 6 December**. Only emergency requests will be considered after this date when accompanied by appropriate medical documentation. Students who acquire an injury during the revision week or exam period should also consider applying for Extenuating Circumstances.
Students accessing disability support who have not yet confirmed should immediately email disability@ucd.ie

Useful resources and contacts

- Past Exam Question Papers are available through SISWeb
- Advice on sitting exams and transport information
- Examination Regulations on what is permitted in the Exam Halls
- Information on how to complete a paper-based MCQ
- Mental Health Support
- Visit the UCD Student Advisers website to find your UCD Adviser
- UCD Extenuating Circumstances Policy and website
- Advice on minimising the risk from Covid-19

Kind Regards,

Karen McHugh
Director of Assessment
UCD Assessment

Student Connector

UCD Registry Website

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